

Regular Meeting

Agenda Item #	4
Meeting Date	February 26, 2006
Prepared By	Mary Kendall CSAFE Program Director
Approved By	Barbara B. Matthews City Manager

Discussion Item	Single Reading Ordinance Awarding a contract to Latin American Youth Center-Maryland Multicultural Youth Center to implement a Job Skills Training Program for the CSAFE Program and the City of Takoma Park.
Background	<p>In July 2006, CSAFE received \$5,000 from the Governor's Office of Crime Control and Prevention to support a gang intervention/prevention program. These funds were designated for the implementation of a job skills training program. The youth to be served should reside in and around the International Corridor CSAFE geographic area (i.e., the Takoma- Langley Crossroads). This area includes the City of Takoma Park, Silver Spring, Langley Park, Adelphi, and Hyattsville. The goal of the job skills training program is to help youth gain new technical and vocational skills; build connections to the world of work; and successfully transition to adulthood.</p> <p>In accordance with the City's procurement regulations, the CSAFE Program Director distributed a Request for Qualifications via e-mail to a network of youth service providers in the Takoma-Langley Crossroads area and received proposals from the three organizations listed below:</p> <ul style="list-style-type: none"> • Gapbuster Learning Center, Inc., Inc. • JJFAIR in collaboration with Pyramid Atlantic • Latin American Youth Center-Maryland Multicultural Youth Center <p>A review committee consisting of CSAFE Oversight Committee members from the Department of Juvenile Service, Prince George's County Office, Montgomery County Police Department and Takoma Park Police Department, convened and recommended that Latin American Youth Center-Maryland Multicultural Youth Center be awarded the contract.</p> <p>In the FY07 budget, the City of Takoma Park allocated \$5,000 for a job skills training program. The City Manager has proposed that the City "piggyback" on the proposals solicited by the CSAFE Program Director by retaining the same firm to conduct job skills training for youth residing in other areas of the City of Takoma Park.</p>
Policy	Under the provisions of Section 7.04.060 of the City Code, the Council must approve by ordinance any expenditure of \$10,000 or more.
Fiscal Impact	Not-to-exceed cost of \$10,000. The cost for the job skills training for youth residing in and around the Maryland International Corridor CSAFE area will be paid for with grant funds provided by the Governor's Office of Crime Control and Prevention, which are included in the Special Revenue Funds budget. The cost of job training in other

	areas of the City of Takoma Park will be paid for out of the General Fund.
Attachments	Summary of Services Provided
Recommendation	Staff recommends that the City Council award a contract to Latin American Youth Center-Maryland Multicultural Youth Center to conduct job skills training for youth residing in and around the area comprising the Maryland International Corridor CSAFE as well as other areas in the City of Takoma Park.
Special Consideration	Respondents to the City's RFQ were asked to base their proposal on a maximum budget of \$5,000. The number of youth served would increase with additional funds.

Introduced by:

Single Reading Ordinance:

ORDINANCE NO. 2007-.

**AWARDING A CONTRACT TO THE LATIN AMERICAN YOUTH CENTER-MARYLAND
MULTICULTURAL YOUTH CENTER TO IMPLEMENT A JOB SKILLS TRAINING PROGRAM**

WHEREAS, the Maryland International Corridor CSAFE program received \$5,000 in grant funding from the Governor's Office of Crime Control and Prevention to implement a Job Skills Training Program as a Gang Prevention/Intervention Strategy; and,

WHEREAS, in accordance with the City's procurement regulations, a Request for Qualifications was issued; and,

WHEREAS, in response to the City's Request for Qualifications, three proposals were received; and,

WHEREAS, representatives of the CSAFE Oversight Committee have reviewed the proposals and believe that the Latin American Youth Center-Maryland Multicultural Youth Center would best serve the target population of the job skills training initiative; and,

WHEREAS, the CSAFE Program Director recommends that the City enter into a contract with the Latin American Youth Center-Maryland Multicultural Youth Center to provide job skills training to youth residing in and around the Maryland International Corridor CSAFE Program boundaries; and,

WHEREAS, the FY07 General Fund budget for the City of Takoma Park includes funding in the amount of \$5,000 for job skills training, and;

WHEREAS, the City Manager has proposed that the City retain the Latin American Youth Center-Maryland Multicultural Youth Center to provide job skills training in other areas of the City of Takoma Park.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND, THAT:

Section 1: The City Manager is hereby authorized to enter into a contract with the Latin American Youth Center-Maryland Multicultural Youth Center in an amount not-to exceed \$10,000 to provide job skills training for youth.

Section 2: This Ordinance shall become effective upon adoption.

Adopted this _____ day of _____ by Roll Call vote as follows:

AYE:

NAY:

ABSTAIN:

ABSENT:

ATTACHMENT 1 -Summary of Services Provided

	GabBuster	JJFAIR/Pyramid Atlantic	Maryland Multicultural Youth Center
Population Served/locations of training	Youth - 16 - 24 yrs. Old; GapBuster Learning Center (8216 Georgia Avenue, Silver Spring)	Youth 14 - 21yrs. Old; 8230 Georgia Avenue, Silver Spring & the Long Branch Community Center	Youth - 14 - 21 yrs. Old; 7411 Riggs Road, Langley Park
Details of Proposals	<ul style="list-style-type: none"> • Life Skills Training • Building a Portfolio • Resume Writing • Searching for the Right Job • Dress for Success • Preparing for an Interview • Negotiating Skills • Organization been in operation since 1999 • Youth will receive \$20 stipend • Will serve 20 students per 4-week session 	<ul style="list-style-type: none"> • Job and Life Skills Training • Encourage school participation and commitment to completing high school • Motivate participants to seek learning opportunities post high school • Participate in art-making • Mock interviewing • Communication, decision-making and conflict resolution skills • Strengthening self-image • Youth will receive a stipend of \$15/day 	<ul style="list-style-type: none"> • Participant Assessment • Youth Orientation and Training (basic job skills training and matched with a summer internship) • Job Readiness Skills (teamwork, exposure to various career fields, computer skills training) • GED Prep (for out of school youth without a high school diploma) • Will serve 10 youth